

# **Privacy Policy**

Contrinex has a reputation for providing quality products and excellent customer service. Our goal is to maintain this reputation in the online environment. The following Privacy Policy explains what information is collected when you visit the website and how it is used.

### Collection and processing of access data

A log is kept of each access to our homepage and each download of a file on our website. This data is used for internal system-related and statistical purposes. We also monitor "traffic patterns" and site usage to help us further develop its structure, design and layout.

### Collection and use of personal data

Personal data is only recorded if submitted voluntarily, for example in the context of an **Inquiry** or **Newsletter subscription**:

### Inquiry

If you provide us with personal information (email address, name, phone number, and mailing address) via our website contact form, by email or on a paper form, it will be used to contact you regarding your inquiry and your business needs.

#### **Newsletter subscription**

Our newsletter is only sent to those who specifically request it, either via our website or by checking the appropriate option on any of our paper-based forms. You can choose to stop receiving our newsletter (unsubscribe) at any time, either by clicking the '**Unsubscribe**' button at the end of the newsletter or by emailing us at <a href="mailto:newsletter@contrinex.com">newsletter@contrinex.com</a>. We will then exclude you from further newsletter communications.

# Right to information

Upon written request, we will gladly supply details of your stored personal data.

# Disclosure of personal data

Contrinex will not sell, trade, rent, or otherwise disclose your personal information to third parties without your prior approval. This does not include trusted third parties who assist us in operating our website, conducting our business, or servicing you. We may also release your information, when we believe release is appropriate to comply with the law, enforce our site policies, or protect our or others rights, property or safety.



In order to make improvements to our site we may gather information that helps us understand how customers use it. For example, we may research the collected information to determine which areas of the site our customers most frequently access. Contrinex may provide aggregate statistics about traffic patterns and related site information to reputable third-parties, but these statistics will not include individual identifying information. Personal information such as your name and email address will not be used in our research.

## Protection against unauthorized access

All personal data we collect is protected against unauthorized access utilizing most recent security technologies.

### **Cookies**

"Cookies" are pieces of information that a website transfers as a very small text file to your computer's hard disk. They are used for record-keeping purposes. Cookies can make the site more useful by storing information about your preferences on the site. Cookies in and of themselves do not personally identify users, although they do identify a user's computer.

#### Your consent

By using this website, you consent to our collection and use of this information. If we decide to change this privacy policy, we will post those changes on this page so that you will always know what information we collect, how we use it, and under what circumstances we disclose it.